



Georgia
Beauty School®

Instructions

Please fill out form and save to your computer. Print or email saved file.

Make checks payable to **Georgia Beauty School**

Email: Tiffany@gabeautyschool.com

Mailing address:

Georgia Beauty School, Inc.

4771 Britt Road, Suite E-15

Norcross, GA 30093



Georgia
Beauty School

4771 Britt Road, Suite E-15 * Norcross, GA 30093

Tel: (770)-938-8871

www.gabeautyschool.com

gabeautyschool@yahoo.com

Enrollment Application

Check one: Master Cosmetology Esthetics Nail Technology

Name: _____
First (as on your government ID) Middle Last

Address: _____
Street Apartment #

City State Zip Code

Phone: (____) _____ - _____ Social Security #: _____ - _____ - _____

Date of Birth ____/____/____ Email: _____
(MM) (DD) (YYYY)

Do you have a High School Diploma? Yes No G.E.D
(all non-English High School Diploma or equivalent must be translated by State Board approved agencies)

Whom do you contact in case of emergency? _____ Phone# _____
Relationship: Spouse Parents Relatives Friends Other _____

Who may we thank for referring you to our school?
(please check one) Friend(name) _____ (Phone) _____
 Magazine _____ Internet Other _____

- \$100 enrollment fee if withdrawn. (less than 20 hours of training)
- Georgia Beauty School will keep your hours records for five (5) years. More than five years old cannot be processed.
- First transcript request will be free of charge, any copies the student requests after the first time will incur a \$60 fee
- GBS DOES NOT issue South Carolina transcript.
- I agree to make a minimum payment of \$ _____ monthly starting on _____

Signature of Applicant

Date Enrolled

Hours will be completed by: _____

OFFICE USE ONLY

Date Graduated: _____

Hours Completed: _____

PAID WITH: _____

Submitted to PSI on: _____

ENROLLED WITH:



Enrollment Agreement

Student Name: _____ ID: _____

Please initial: Master Cosmetology Esthetic Nail Technician Instructor

Policy: please read all of the following statements ask for clarification if there is a statement you do not understand.

- Tuition is non-refundable, cannot be transferred
 - \$100 enrollment fee if withdrawn
 - Tuition DOES NOT include Exam Fee (\$109) and Initial License Application Fee (\$30)
 - \$500 re-enrollment fee for nail technicians, \$1000 re-enrollment fee for cosmetology and esthetics (if student has not passed board exams after 2 years of completing school hours)
 - New student kit and study materials are included with tuition
 - State Board exam kit rental is not included with tuition (\$200 additional deposit due the same day you pick up exam kit rental; deposits will be returned in full if returned by specified date)
 - GBS will keep your records of hours for two (2) years from date of enrollment; more than 2 years of must show proof of studentship (ie. Receipt or any documents GBS has given you)
 - First transcript request will be free of charge, and copies the student requests after that will incur a \$60 fee.
 - \$40 fee for Returned Checks
 - You have 6 months after passing exam to come back to school to learn more techniques (Supplies are available for purchase)
 - All students must wear appropriate attire
 - Attendance will be monitored. Students need to sign in and out daily by themselves at the correct time
 - Hours sheet must be recorded and initialed daily and total weekly in black ink, this is a Board requirement
 - Cleanliness is a **MUST**; each student is a responsible for keeping his or her station tidy. Sanitation will be done daily
 - At the end of the your day, clean your station, chair and mirror before leaving, this is mandatory
 - Only senior students (after 140 hours for Nail Students, 250 hours for Esthetics and Master Cosmetology students) are allowed and required to work on clinic floor
 - Students are responsible for personal articles and kits. School bears no responsible for lost articles
 - All balances are due prior to graduation
- _____ (initial) I understand the agreement.

_____: I am a citizen. I have a social security number (SSN) or an individual taxpayer identification number (ITIN)

I have at least one these documents in order to enroll and obtain a cosmetology license:

- _____: Unexpired Employment Authorization Document that contains a photograph of the bearer
- _____: Unexpired United States Permanent Resident Card or Alien Registration Receipt Card
- _____: An unexpired United States passport or passport card
- _____: Certificate of Citizenship issued by the US Department of Citizenship and Immigration
- _____: Certificate of Naturalization issued by the US Department of Citizenship and Immigration

I have read this page and understand all the statements

Student Signature

Date